

# CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH  
DATE: MONDAY, AUGUST 4, 2025 TIME: 7:00PM

*Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser*

[https://us06web.zoom.us/webinar/register/WN\\_QMcyrfqMSBCI9cs\\_S4ACpA](https://us06web.zoom.us/webinar/register/WN_QMcyrfqMSBCI9cs_S4ACpA)

**5:30PM – ANTICIPATED NON-PUBLIC SESSION IS BEING HELD IN CONFERENCE ROOM A  
IN ACCORDANCE WITH RSA 91-A:3, II (a) (I)**

## AGENDA

- I. WORK SESSION
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting]
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE
- VII. ACCEPTANCE OF MINUTES – MAY 19, 2025; JUNE 9, 2025; AND JUNE 23, 2025
- VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS
- IX. PUBLIC COMMENT SESSION *(This session shall not exceed 45 minutes) – (participation may be in person or via Zoom)*
- X. PUBLIC HEARINGS AND VOTE ON ORDINANCES AND/OR RESOLUTIONS

### First Reading of Ordinances:

- A. First Reading of Chapter 1, Administrative Code – Article I, Administrative Code Ordinance Amendments:
  - Section 1.102 – Administrative Organization
  - Section 1.103 – Organizational Chart
  - Section 1.105 – General Powers and Duties of the Department Administrators
  - Section 1.106 – Specific Duties, Functions and Responsibilities of Departments
  - Section 1.107 – Authority of City Manager

***(Sample motion – move to pass first reading of the proposed changes to Chapter 1 and schedule a public hearing and second reading at the August 18, 2025, City Council meeting)***
- B. First Reading of Chapter 2, Seal, Deeds and Elections – Article II, Deeds, Section 2.201 – Execution to be amended by deleting the section in its entirety ***(Sample motion – move to pass first reading of the proposed changes to Chapter 2 and schedule a public hearing and second reading at the August 18, 2025, City Council meeting)***

- C. First Reading of Omnibus Vehicles, Traffic and Parking Ordinance Amendments:
- Chapter 7, Article III, Section 7.326 – Limited Parking – 15 Minutes – Hanover Street and State Street
  - Chapter 7, Article III, Section 7.330 – No Parking – State Street and Sagamore Avenue
  - Chapter 7, Article IVA, Section 7A.408 – Taxi Stands Designated – Pleasant Street
  - Chapter 7, Article VI – Limited Hours Loading Zones – Penhallow Street
- (Sample motion – move to pass first reading and schedule a public hearing and second reading at the August 18, 2025, City Council meeting)***

**Public Hearing & Second Reading of Ordinance:**

- D. PUBLIC HEARING and Second Reading of Ordinance amending Chapter 7, Vehicles, Traffic and Parking, Article III, Traffic Ordinance, Section 7.324, Time Limited – Free Three Hour Parking for Special Military License Plates
- **PRESENTATION**
  - **CITY COUNCIL QUESTIONS**
  - **PUBLIC HEARING SPEAKERS**
  - **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**
- (Sample motion – move to pass second reading and schedule third and final reading of amendments to Chapter 7, Article III, Section 7.324 at the August 18, 2025, City Council meeting)***

**Public Hearing & Adoption of Resolutions: (2/3<sup>rd</sup> Roll Call Vote Required for Resolutions)**

- E. PUBLIC HEARING and Adoption of Resolution authorizing a Bond Issue and/or notes of the City under the Municipal Finance Act of up to Four Million One Hundred Fifty Thousand Dollars (\$4,150,000.00) for costs related to:
- School Facilities Capital Improvements
  - Elementary Schools Upgrade
  - Elementary Schools Playground Upgrade
- **PRESENTATION**
  - **CITY COUNCIL QUESTIONS**
  - **PUBLIC HEARING SPEAKERS**
  - **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**
- (Sample motion – move to adopt the Resolution as presented)***
- F. PUBLIC HEARING and Adoption of Resolution authorizing a Bond Issue and/or notes of the City under the Municipal Finance Act and/or participation in the State Revolving Fund (SRF) Loan Program up to Eight Million Nine Hundred Fifteen Thousand Dollars (\$8,915,000.00) for costs related to:

- Annual Sewer Line Replacement
- Sewer Service Funding for Sagamore Avenue Area Sewer Extension
- Peirce Island Wastewater Treatment Facility
- Fleet Street Utilities Upgrade and Streetscape
- Citywide Storm Drainage Improvements
- Chapel Street
- Lafayette Park and Monroe Street Drainage Improvements
- Sewer System Modeling

- **PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**
- **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

*(Sample motion – move to adopt the Resolution as presented)*

- G. PUBLIC HEARING and Adoption of Resolution authorizing a Bond Issue and/or notes of the City under the Municipal Finance Act and/or participation in the State Revolving Fund (SRF) Loan Program up to Eleven Million Four Hundred Fifty Thousand Dollars (\$11,450,000.00) related to:

- Annual Water Line Replacement
- Well Station Improvements
- Water Storage Tanks
- Greenland Well Treatment
- Fleet Street Utilities Upgrade and Streetscape
- Chapel Street

- **PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**
- **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

*(Sample motion – move to adopt the Resolution as presented)*

- H. PUBLIC HEARING and Adoption of Resolution authorizing a Bond Issue and/or Notes of the City under the Municipal Finance Act of up to Fourteen Million Five Hundred Fifty-Five Thousand Dollars (\$14,555,000.00) for costs related to:

- City Hall HVAC Improvements
- Citywide Facilities Capital Improvements
- Financial Software
- Elwyn Park Traffic Calming and Pedestrian Flow Plan
- Market Square Upgrades
- Citywide Sidewalk Reconstruction Program

- Cate Street Bridge Replacement
  - Coakley-Borthwick Connector Roadway
  - Street Paving, Management and Rehabilitation
  - Pease International Tradeport Roadway Rehabilitation
  - Fleet Street Utilities Upgrade and Streetscape
  - Citywide Storm Drainage Improvements
  
  - **PRESENTATION**
  - **CITY COUNCIL QUESTIONS**
  - **PUBLIC HEARING SPEAKERS**
  - **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**
- (Sample motion – move to adopt the Resolution as presented)*

**XI. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION**

**A. CITY MANAGER CONARD**

**City Manager's Items Which Require Action:**

1. Acceptance of Portsmouth's Bicycle and Pedestrian Network Plan
2. Acceptance of Portsmouth's Market Square Master Plan
3. Approval of Tentative Agreement with the Portsmouth Professional Management Association
4. \*Request to Name Private Streets Associated with 100 Durgin Lane
5. \*Request to Name a Private Street Located at 635 Sagamore Avenue
6. Revocable License for 86 Haven Road
7. Approval of Memorandum of Agreement with AFSCME Local #1386-A
8. Approval of Memorandum of Agreement with Portsmouth Professional Management Association
9. Revocable License for 18 Congress Street
10. Acceptance of Temporary Construction Easement for Property Located at 2 Russell Street

## **XII. CONSENT AGENDA**

- A. Eversource Petition and Pole License Request:
- Installation of 1 pole and 500 feet of conduit on Durgin Lane #63-0758
  - Installation of 1 pole on Maplewood Avenue #63-0754
- (Anticipated action – move to refer to the City Manager with Authority to Act)***
- B. Letter from Mike Peabody, Millennium Running, requesting permission to hold the St. Paddy's 5k/10k on Sunday, March 15, 2026, at 10:00 a.m. ***(Anticipated action – move to refer to the City Manager with Authority to Act)***
- C. Letter from Mike Peabody, Millennium Running, requesting permission to hold the Eastern States 20 Miler & Half Marathon on Sunday, March 22, 2026 ***(Anticipated action – move to refer to the City Manager with Authority to Act)***

## **XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS**

- A. E-mail Correspondence ***(Sample motion – move to accept and place on file)***
- B. Letter from Rodney Rowland, Strawberry Banke, requesting the gift of 150 linear feet of used granite curbing as part of a flood resiliency project ***(Sample motion – move to approve with the coordination by the Department of Public Works)***

## **XIV. MAYOR McEACHERN**

1. Appointments to be Considered:
- Appointment of Anna Howard as a regular member of the Economic Development Commission filling an unexpired term until October 1, 2026

## **XV. CITY COUNCIL MEMBERS**

### **A. COUNCILOR COOK & COUNCILOR BAGLEY**

1. Resolution to Protect Citizens' Due Process Rights

### **B. COUNCILOR MOREAU**

1. Proposed Zoning Changes for Islington Creek

**XVI. APPROVAL OF GRANTS/DONATIONS**

- A. Acceptance of Grant for the City's annual Household Hazardous Waste Collection Event - \$4,970.00 (***Sample motion – move to authorize the City Manager to enter into a Grant Agreement with New Hampshire Department of Environmental Services to accept \$4,970.00 from the Household Hazardous Waste Collection Grant Program and execute any contracts or documents which may be necessary for this grant agreement***)
- B. Acceptance of Grant for the City's North Mill Pond Greenway Living Shoreline Project - \$419,306.00 (***Sample motion – move to authorize the City Manager to accept \$419,306.00 from the Aquatic Resources Mitigation fund and execute all necessary documents to complete the project upon approval from the State of New Hampshire Governor and Executive Council***)
- C. Acceptance of Donation from the Friends of Ruth Blay to the Public Art Review Committee to utilize for public art efforts - \$3,729.04 (***Sample motion – move to accept the donation from the Friends of Ruth Blay to the Public Art Review Committee to utilize for public art efforts***)
- D. Acceptance of Donation of 18 Historical Books Donated to the Law Library by Attorney Peter Loughlin (***Sample motion – move to accept the donation of 18 historical books from Attorney Loughlin***)

**XVII. CITY MANAGER'S INFORMATIONAL ITEMS**

*(There are no Informational Items for this meeting)*

**XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING**

**XIX. ADJOURNMENT [at 10:30 p.m. or earlier]**

*\*Indicates verbal report with no attachments*

**KELLI L. BARNABY, MMC/CNHMC  
CITY CLERK**